

## Georgian Post Ltd

GEA

Basic Services			CARDIT	Carrier documents international transport – origin post	Yes
<b>1</b>	<b>Maximum weight limit admitted</b>		RESDIT	Response to a CARDIT – destination post	Yes
1.1	Surface parcels (kg)	20	<b>6</b>	<b>Home delivery</b>	
1.2	Air (or priority) parcels (kg)	20	6.1	Initial delivery attempt at physical delivery of parcels to addressee	No
<b>2</b>	<b>Maximum size admitted</b>		6.2	If initial delivery attempt unsuccessful, card left for addressee	
2.1	Surface parcels		6.3	Addressee has option of paying taxes or duties and taking physical delivery of the item	Yes
2.1.1	2m x 2m x 2m (or 3m length & greatest circumference)	No	6.4	There are governmental or legally binding restrictions mean that there are certain limitations in implementing home delivery.	No
2.1.2	1.5m x 1.5m x 1.5m (or 3m length & greatest circumference)	No	6.5	Nature of this governmental or legally binding restriction.	
2.1.3	1.05m x 1.05m x 1.05m (or 2m length & greatest circumference)	Yes	<b>7</b>	<b>Signature of acceptance</b>	
2.2	Air parcels		7.1	When a parcel is delivered or handed over	
2.2.1	2m x 2m x 2m (or 3m length & greatest circumference)	No	7.1.1	a signature of acceptance is obtained	Yes
2.2.2	1.5m x 1.5m x 1.5m (or 3m length & greatest circumference)	No	7.1.2	captured data from an identity card are registered	Yes
2.2.3	1.05m x 1.05m x 1.05m (or 2m length & greatest circumference)	Yes	7.1.3	another form of evidence of receipt is obtained	No
<b>Supplementary services</b>			7.2	Ordinary parcels	
<b>3</b>	<b>Cumbersome parcels admitted</b>	No	7.2.1	Signature of the addressee or his agent	Yes
<b>Parcels service features</b>			7.2.2	Signature of a de facto agent	Yes
<b>5</b>	<b>Electronic exchange of information</b>		7.3	Insured parcels	
5.1.1	Use a track and trace system	Yes	7.3.1	Signature of the addressee or his agent	Yes
5.1.2	Mandatory tracking events transmitted		7.3.2	Signature of a de facto agent	No
EMC	Departure from outward office of exchange	Yes	<b>Insured parcel service</b>		
EMD	Arrival at inward office of exchange	Yes	<b>8</b>	<b>Insured surface parcels admitted</b>	<b>Yes</b>
EMH	Attempted/Unsuccessful delivery	Yes	8.1	Maximum insured value for surface parcels (SDR)	1000
EMI	Final delivery	Yes	<b>9</b>	<b>Insured air parcels admitted</b>	<b>Yes</b>
5.1.3	Optional tracking events transmitted		9.1	Maximum insured value for air parcels (SDR)	1000
EMA	Posting/collection	Yes	9.2	Maximum insured value when the provisions of the Parcel Post Regulations are not applied	
EMB	Arrival at outward office of exchange	Yes	<b>10</b>	<b>Marking used for insured parcels</b>	
EME	Held by Customs	Yes	10.1	CP 74 pink label used	No
EMF	Out of Customs/Departure from inward office of exchange	Yes	10.2	CP 73 label and pink "insured" label used	No
EMG	Arrival at delivery office	Yes	<b>Cash-on-delivery service for parcel</b>		
EMJ	Arrival at transit office of exchange	Yes	<b>11.1</b>	<b>Acceptance of Cash-on-delivery (COD) service for parcels</b>	
EMK	Departure from transit office of exchange	Yes	11.1.1	outbound COD parcels	No
5.1.4	Dispatch messages transmitted		11.1.2	inbound COD parcels	No
PREDES V 2.0	Pre-advice of international dispatch information - origin post	Yes	<b>Express delivery service</b>		
RESDES V 1.1	Dispatch receipt information (response to a PREDES) – destination post	Yes			
5.1.5	Ready to start transmitting data to partners wishing to receive data	Yes			
5.1.6	Other messages transmitted				
PRECON	Pre-advice of international consignment – origin post	Yes			
RESCON	Response to a PRECON – destination post	Yes			

12	<b>Express parcel delivery service provided</b>	No	Outbound parcels No	
<b>Parcels with advice of delivery</b>			<b>Supplementary charges - Customs</b>	
13	<b>Admission of advice of delivery for</b>		<b>21 Non-dutiable parcels</b>	
13.1	ordinary parcels	No	21.1	Threshold level below which parcels are free of customs duties and other taxes Yes
13.2	insured parcels	No	21.2	Exemption threshold
<b>Parcels for delivery free of charges and fees</b>				Local currency 300 GEL
14	<b>Parcels for delivery free of charges and fees admitted</b>	No		USD
<b>Fragile parcel</b>				Comments:
15	<b>Fragile parcels admitted</b>	No	<b>22 Dutiable parcels</b>	Established by revenue service of Georgia
<b>Consignment service</b>			22.1	Customs clearance fee collected for parcels subject to import customs clearance Yes
16	<b>Consignment service by bilateral agreements provided</b>	Yes	22.2	Amount of fee collected
<b>Integrated logistics service</b>				Local currency 20 GEL
17	<b>integrated logistics service by bilateral agreements provided</b>	Yes		USD
<b>Addresses for bilateral agreements</b>				Comments:
18	<b>Contact details of the person responsible for questions concerning bilateral agreements</b>		<b>23 Customs clearance fee collected for all items declared at customs</b>	Yes
Name:	Mr Mr. Nugzar Bregvadze		23.1	Amount of fee collected
Function:	Head of International Relations Department			Local currency 25 GEL
Address:	2 Station sq., 0100 Tbilisi, Georgia			USD
Tel:	1: (+995)322240909 2: (+995) 322240909			Comments:
Fax:	(+995)322240909		<b>24 Administration fees collected for parcels subject to export customs clearance</b>	No
E-mail	n.bregvadze@gpost.ge			Comments:
<b>Admissible radioactive material and infectious substances</b>			<b>Special charges - Storage</b>	
19	<b>Radioactive materials admitted in</b>		25	<b>Storage charge collected on a parcel when it is kept beyond the prescribed period, or in the event of return to sender/redirection</b>
19.1	Air Parcels			No
		Inbound parcels No	<b>Special delivery charges</b>	
		Outbound parcels No	26	<b>Delivery charges collected at the time of delivery in response to the advice of arrival</b>
19.2	Insured parcels			No
		Inbound parcels No	<b>Special charges – Poste restante</b>	
		Outbound parcels No	27	<b>Poste restante service provided</b>
20	<b>Infected substances admitted in</b>		27.1	Amount of charge per parcel
20.1	Air Parcels			Local currency
		Inbound parcels No		SDR
		Outbound parcels No	27.2	Basis for charge if not an amount per parcel
20.2	Insured parcels			
		Inbound parcels No		

<b>Special provisions - Treatment of parcels wrongly accepted</b>			<b>34</b> <b>A list of contact e-mail addresses for accounting and verification notes is temporarily being maintained and published outside the compendia; please refer to International Bureau circular 75/2020. The UPU contact person for any updates to this list is jean-marc.coeffic@upu.int.</b>
<b>28</b>	<b>Parcels returned to sender</b>	<b>Yes</b>	
<b>Delivery areas</b>			
<b>29</b>	<b>Parcels delivered to</b>		
29.1	all addresses	Yes	
29.2	specific areas only	No	
	Comments:		
	Home delivery is made by additional payment		
<b>Collection</b>			
<b>30</b>	<b>Collection of parcels at post offices provided for</b>		
30.1	all addresses	Yes	
30.2	specific areas only	No	
	Comments:		
<b>Delivery procedures for parcels for which customs duty and taxes are payable</b>			<b>35</b> <b>Requests for withdrawal from the post or alteration, or correction of address</b>
<b>31</b>	<b>Procedure for parcels for which customs duty is payable</b>		
31.1	Pick up of parcel at the customs office	No	
31.2	Addressee's address with collection of customs duties and taxes at the time of delivery	No	
31.3	Delivery to the addressee's address after payment of customs duties and taxes	No	
31.4	Over the counter at the local post office with immediate payment of customs duties and taxes	No	
31.5	Other		
	Customs declaration are subject to invoicing at Post office on the moment of pick up a parcel. Addressee pay customs taxes by him/her self during 1 month		
<b>Period of retention</b>			
<b>32</b>	<b>Period of retention for parcels</b>		
32.1	Normal period	30 Day(s)	
32.2	Exceptional period	3 Month(s)	
<b>33</b>	<b>Retention for parcels for which notice could not be sent or addressed to poste restante</b>		
33.1	Normal period	30 Day(s)	
33.2	Exceptional period	3 Month(s)	
<b>Parcels automatically retained</b>			Office name: Georgian International Exchange Centre Name: Ms Nino Mamulashvili Function: Address: 2 Station sq., 0100 Tbilisi, Georgia Tel: 1: (+995)322240909 2: (+) Fax: (+) E-Mail: n.mamulashvili@gpost.ge
			<b>Requests for withdrawal from the post or alteration, or correction of address</b>
			<b>35</b> <b>Requests for withdrawal from the post accepted</b> <b>Yes</b>
			35.1      Central office (in destination country) to which requests must be sent
			Office name: Head Office Name: Ms Nino Robakidze Function: Address: 2, Station sq, 0100, Tbilisi Tel: 1: (+995)322240909 2: (+) Fax: (+) E-Mail: n.robakidze@gpost.ge
			<b>Special provisions - Force majeure</b>
			<b>36</b> <b>Liability admitted in cases of force majeure</b> <b>No</b>
			36.1      Liability admitted for insured parcels on board ships or aircraft used by designated operators      No
			36.2      Addressee/sender's reservations admitted at the time of delivery      No
			<b>Special provisions - Customs declarations</b>
			<b>37</b> <b>Number of CN 23 customs declarations required for inbound parcels</b> <b>2</b>
			37.1      Number of CN 23 customs declarations required for parcels in transit      2
			37.2      Languages in which CN 23 customs declarations can be completed English Georgian, Russian
			<b>Special provisions - Method of dispatching accompanying documents</b>
			<b>38</b> <b>Documents affixed to the relevant parcels</b> <b>Yes</b>
			38.1      Documents attached to the parcels bill      No

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**Service to customers****39 On-line tracking provided Yes**

39.1 Web site address to access information

http://www.gpost.ge

39.2 Languages in which track and trace information is available

English Georgian

**Service to designated operators****40. User of the Internet-based Inquiry System (IBIS) Yes**

40.1 Details of office(s) responsible for handling parcel post inquiries

Office name: Inquiries Service

Name: Ms Lika Jijelava

Function: Main specialist of reclamations service

Address: 2 Station sq., 0100 Tbilisi, Georgia

Tel: 1: (+995)32910869

2: (+)

Fax: (+995)32910869

E-Mail: l.jijelava@gpost.ge  
m.bluashvili@gpost.ge

Hours of service and days(s) on which the inquiry service is operating

**Opening Hours (Local)**

Day	Opening hours 1	Opening hours 2
Monday	09:30-13:00	14:00-18:00
Tuesday	09:30-13:00	14:00-18:00
Wednesday	09:30-13:00	14:00-18:00
Thursday	09:30-13:00	14:00-18:00
Friday	09:30-13:00	14:00-18:00
Saturday	-	-
Sunday	-	-

Languages English

**National Holidays****41.1 National holidays**

National holiday in 2023

Month	Day(s)	National Holidays - Description
January	1	New Year
January	2	Day after New Year
January	7	Orthodox Christmas
January	19	Orthodox Feast of Epiphany
March	3	Mother's Day
March	8	International Women's Day

April	9	Day of National Unity
April	13	Easter
April	14	Holly Friday
April	15	Easter
April	16	Easter
April	17	Easter Monday
April	18	National Holiday
May	9	Day of Victory over fascism
May	12	Day of St Andrew the First
May	26	Independence Day
August	28	Assumption of the Virgin Mary
October	14	Local Holiday
November	23	St. George's Day
December	31	New Year's Eve

National holiday in 2024

Month	Day(s)	National Holidays - Description
January	1	New Year
January	2	Day after New Year
January	7	Orthodox Christmas
January	19	Orthodox Feast of Epiphany
March	3	Mother's Day
March	8	International Women's Day
April	9	Day of National Unity
May	2	Easter
May	3	Holly Friday
May	4	Easter
May	5	Easter
May	6	Easter Monday
May	7	National Holiday
May	9	Day of Victory over Fascism
May	12	Day of St Andrew the First
May	26	Independence Day
August	28	Assumption of the Virgin Mary
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November	23	St. George's Day
December	31	New Year's Eve

**Regional Holidays**

Date of last update : 09.01.2024

## Georgian Post Ltd

GEA

## 41.2 Regional holidays

Regional holiday in

Month	Day(s)	Regional/Local Holidays – Localities and description

## Cancellation of fees

## 42 Fees cancelled when they concern

42.1	parcels returned to sender	No
42.2	parcels redirected to a third party	No
42.3	parcels abandoned by the sender	No
42.4	parcels lost or destroyed	Yes
42.5	parcels rifled or damaged	No

## Redirection within the country of destination

43.1	Redirection done without a request from the sender or addressee	No
43.2	Redirection fee charged	Yes
43.3	Amount of redirection fee (SDR)	1,5

Comments:

## Miscellaneous provisions – operation of the parcel service

44.1	Postal parcel services operated by the designated postal operator	Yes
44.2	Postal parcel services operated by a transport company or companies	No
44.3	Service provided throughout the country	Yes

Postcodes	Localities

## Office(s) of exchange handling parcels

## 45 Details of office(s) of exchange responsible for handling parcel post

Office name: Georgian International Exchange Center  
 IMPC code: GETBSA  
 Name: Mr Akaki Karchava  
 Function:  
 Address: Tbilisi International Airport, 0101 Tbilisi Georgia  
 Tel: 1: (+995)577341277  
 2: (+)  
 Fax: (+995)  
 E-Mail: a.karchava@gpost.ge

Hours of service and days(s) on which the OE is operating

## Opening Hours (Local)

Day	Opening hours 1	Opening hours 2
Monday	09:00-00:00	-
Tuesday	09:00-00:00	-

Wednesday	09:00-00:00	-
Thursday	09:00-00:00	-
Friday	09:00-00:00	-
Saturday	09:30-14:00	-
Sunday	-	-

Observations/Comments

## Delivery standards

46-47 See the annexes.

## Barcode

48 Barcode sample used on all outward international postal parcels.



**Parcel delivery standards - Air parcel**

OE Name GETBS  
 IMPC Code GETBSA  
 Tel (+995)322240909  
 Fax (+995)322996009  
 Hours of operation Mon - Fri: 09.00–17.00; Sat: 09.30–14.00; Sun: closed

From the airport of destination to the addressee

Arrival at the airport		Days of delivery by zone		
Day	Time	Zone 1	Zone 2	Zone 3
Monday	00:00 - 11:00	Thursday	Monday+1	Monday+2
Monday	11:01 - 23:59	Friday	Tuesday	Tuesday+2
Tuesday	00:00 - 11:00	Friday	Tuesday+1	Tuesday+2
Tuesday	11:01 - 23:59	Monday	Wednesday	Wednesday+2
Wednesday	00:00 - 11:00	Monday	Wednesday+1	Wednesday+2
Wednesday	11:01 - 23:59	Tuesday	Thursday	Thursday+2
Thursday	00:00 - 11:00	Tuesday	Thursday+1	Thursday+2
Thursday	11:01 - 23:59	Wednesday	Friday	Friday+2
Friday	00:00 - 11:00	Wednesday	Friday+1	Friday+2
Friday	11:01 - 23:59	Thursday	Monday+1	Monday+2
Saturday	00:00 - 23:59	Thursday	Monday+1	Monday+2
Sunday	00:00 - 23:59	Thursday	Monday+1	Monday+2

## Definition of zones

## Zone 1:

Postcodes	Cities
0100-0199, 3700- 3799, 3300- 3399, 1100 - 1199, 2300- 2399, 5300- 5399, 3000- 3099, 1300- 1399, 2200- 2299, 3800- 3899, 4800- 4899, 0900- 0999, 1500- 1599, 4200- 4299, 1600- 1699, 1700- 1799, 2700- 2799, 0200- 0299, 0300- 0399, 0400- 0499, 0500- 0599, 0700- 0799, 0800- 0899, 1000- 1099, 1200- 1299, 1400- 1499, 1900- 1999, 2000- 2099, 2100- 2199, 2400- 2499, 2600- 2699, 2800- 2899, 3100- 3199, 3400- 3499, 3500- 3599, 3600- 3699, 3900- 3999, 4000- 4099, 4100- 4199, 4300- 4399, 4400- 4499, 4500- 4599, 4600- 4699, 4900- 4999, 5000- 5099, 5200- 5299, 5400- 5499, 5500- 5599, 5600- 5699, 5700- 5799, 5800- 5899, 5900- 5999, 6000 - 6099, 6100- 6199, 6200- 6299, 6300- 6399, 6400- 6499, 6500- 6599.	Tbilisi, RUSTAVI , MTSKHETA , BOLNISI , TETRITSKARO , TSALKA, MARNEULI, GARDABANI, TELAVI, SAGAREDJO, KVARELI , AKHMETA, GURJAANI, SIGNAGI, DEDOFLISTSKARO , DMANISI, LAGODEKHI, ABASHA , ADIGENI, AMBROLAURI, ASPINDZA, AKHALKALAKI, AKHALTSIKHE , BAGDATI , BORJOMI , GORI, VANI, ZESTAFONI , ZUGDIDI , TERJOLA , KASPI , LANCHKHUTI , MARTVILI, NINOTSMINDA, OZURGETI, ONI , SAMTREDIA, SACHKHERE, SENAKI, TKIBULI, POTI, KARELI, KUTAISI, CHOKHATAURI, CHKOROTSKU, TSALENJIKHA, TSKALTUBO, CHIATURA, KHARAGAULI, KHASHURI, KHOBI, KHONI , BATUMI, KEDA, KOBULETI , SHUAKHEVI, KHELVACHAURI, KHULO.

## Zone 2:

Postcodes	Cities
3200- 3299, 5100- 5199, 2900- 2999, 4700- 4799, 2500- 2599, 1800- 1899.	MESTIA, TSAGERI, LENTEKHI, STEFANTSMINDA, TIANETI, DUSHETI

## Zone 3:

Postcodes	Cities
7300, 6600	TSKHINVALI, SOKHUMI.

Arrival at office of exchange: 18:00

**Customs clearance times:** 48 hrs

Items subject to customs duty: 48 hrs

Items not subject to customs duty: 24 hrs

**Comments:** The customs does not work on Saturdays, Sundays and Public Holidays.

**Parcel delivery standards - Surface parcel**

OE Name GETBS  
 IMPC Code GETBSA  
 Tel (+995)322240909  
 Fax (+995)322996009  
 Hours of operation Mon - Fri: 09.00–17.00; Sat: 09.30–14.00; Sun: closed  
 From the airport/port/office of exchange of destination to the addressee

Arrival at the airport		Days of delivery by zone		
Day	Time	Zone 1	Zone 2	Zone 3
Monday	00:00 - 11:00	Thursday	Monday+1	Monday+2
Monday	11:01 - 23:59	Friday	Tuesday	Tuesday+2
Tuesday	00:00 - 11:00	Friday	Tuesday+1	Tuesday+2
Tuesday	11:01 - 23:59	Monday	Wednesday	Wednesday+2
Wednesday	00:00 - 11:00	Monday	Wednesday+1	Wednesday+2
Wednesday	11:01 - 23:59	Tuesday	Thursday	Thursday+2
Thursday	00:00 - 11:00	Tuesday	Thursday+1	Thursday+2
Thursday	11:01 - 23:59	Wednesday	Friday	Friday+2
Friday	00:00 - 11:00	Wednesday	Friday+1	Friday+2
Friday	11:01 - 23:59	Thursday	Monday+1	Monday+2
Saturday	00:00 - 23:59	Thursday	Monday+1	Monday+2
Sunday	00:00 - 23:59	Thursday	Monday+1	Monday+2

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## Zone 2:



Postcodes	Cities
3200- 3299, 5100- 5199, 2900- 2999, 4700- 4799, 2500- 2599, 1800- 1899.	MESTIA, TSAGERI, LENTEKHI, STEFANTSMINDA, TIANETI, DUSHETI

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Last validation date: Da V2 01/05/2019