

Barbados Postal Service

BBA

| Basic Services | | | CARDIT | Carrier documents international transport – origin post | No |
|--------------------------|--|-----|-------------------------------------|---|------------|
| 1 | Maximum weight limit admitted | | RESDIT | Response to a CARDIT – destination post | No |
| 1.1 | Surface parcels (kg) | 20 | 6 | Home delivery | |
| 1.2 | Air (or priority) parcels (kg) | 20 | 6.1 | Initial delivery attempt at physical delivery of parcels to addressee | No |
| 2 | Maximum size admitted | | 6.2 | If initial delivery attempt unsuccessful, card left for addressee | |
| 2.1 | Surface parcels | | 6.3 | Addressee has option of paying taxes or duties and taking physical delivery of the item | No |
| 2.1.1 | 2m x 2m x 2m (or 3m length & greatest circumference) | No | 6.4 | There are governmental or legally binding restrictions mean that there are certain limitations in implementing home delivery. | |
| 2.1.2 | 1.5m x 1.5m x 1.5m (or 3m length & greatest circumference) | No | 6.5 | Nature of this governmental or legally binding restriction. | |
| 2.1.3 | 1.05m x 1.05m x 1.05m (or 2m length & greatest circumference) | Yes | 7 | Signature of acceptance | |
| 2.2 | Air parcels | | 7.1 | When a parcel is delivered or handed over | |
| 2.2.1 | 2m x 2m x 2m (or 3m length & greatest circumference) | No | 7.1.1 | a signature of acceptance is obtained | Yes |
| 2.2.2 | 1.5m x 1.5m x 1.5m (or 3m length & greatest circumference) | No | 7.1.2 | captured data from an identity card are registered | Yes |
| 2.2.3 | 1.05m x 1.05m x 1.05m (or 2m length & greatest circumference) | Yes | 7.1.3 | another form of evidence of receipt is obtained | Yes |
| | | | 7.1.4 | Nature of this evidence | |
| | | | | Passport or Driver's Licence | |
| | | | 7.2 | Ordinary parcels | |
| | | | 7.2.1 | Signature of the addressee or his agent | Yes |
| | | | 7.2.2 | Signature of a de facto agent | Yes |
| | | | 7.3 | Insured parcels | |
| | | | 7.3.1 | Signature of the addressee or his agent | Yes |
| | | | 7.3.2 | Signature of a de facto agent | Yes |
| Supplementary services | | | | | |
| 3 | Cumbersome parcels admitted | No | Insured parcel service | | |
| Parcels service features | | | 8 | Insured surface parcels admitted | Yes |
| 5 | Electronic exchange of information | | 8.1 | Maximum insured value for surface parcels (SDR) | 163.3 |
| 5.1.1 | Use a track and trace system | Yes | 9 | Insured air parcels admitted | Yes |
| 5.1.2 | Mandatory tracking events transmitted | | 9.1 | Maximum insured value for air parcels (SDR) | 163.3 |
| EMC | Departure from outward office of exchange | Yes | 9.2 | Maximum insured value when the provisions of the Parcel Post Regulations are not applied | 163.3 |
| EMD | Arrival at inward office of exchange | Yes | 10 | Marking used for insured parcels | |
| EMH | Attempted/Unsuccessful delivery | Yes | 10.1 | CP 74 pink label used | Yes |
| EMI | Final delivery | Yes | 10.2 | CP 73 label and pink "insured" label used | No |
| 5.1.3 | Optional tracking events transmitted | | Cash-on-delivery service for parcel | | |
| EMA | Posting/collection | Yes | 11.1 | Acceptance of Cash-on-delivery (COD) service for parcels | |
| EMB | Arrival at outward office of exchange | Yes | 11.1.1 | outbound COD parcels | No |
| EME | Held by Customs | Yes | 11.1.2 | inbound COD parcels | No |
| EMF | Out of Customs/Departure from inward office of exchange | Yes | | | |
| EMG | Arrival at delivery office | Yes | | | |
| EMJ | Arrival at transit office of exchange | Yes | | | |
| EMK | Departure from transit office of exchange | Yes | | | |
| 5.1.4 | Dispatch messages transmitted | | | | |
| PREDES V 2.0 | Pre-advice of international dispatch information - origin post | Yes | | | |
| RESDES V 1.1 | Dispatch receipt information (response to a PREDES) – destination post | Yes | | | |
| 5.1.5 | Ready to start transmitting data to partners wishing to receive data | Yes | | | |
| 5.1.6 | Other messages transmitted | | | | |
| PRECON | Pre-advice of international consignment – origin post | Yes | | | |
| RESCON | Response to a PRECON – destination post | Yes | | | |

| | | | | | |
|--|---|---------------------|---|--|---------------------|
| Express delivery service | | | 20.2 | Insured parcels | Outbound parcels No |
| 12 | Express parcel delivery service provided | No | | | Inbound parcels No |
| | | | | | Outbound parcels No |
| Parcels with advice of delivery | | | Supplementary charges - Customs | | |
| 13 | Admission of advice of delivery for | | 21 | Non-dutiable parcels | |
| 13.1 | ordinary parcels | Yes | 21.1 | Threshold level below which parcels are free of customs duties and other taxes | No |
| 13.2 | insured parcels | Yes | | Comments: | |
| Parcels for delivery free of charges and fees | | | | NONE | |
| 14 | Parcels for delivery free of charges and fees admitted | No | 22 | Dutiable parcels | |
| Fragile parcel | | | 22.1 | Customs clearance fee collected for parcels subject to import customs clearance | No |
| 15 | Fragile parcels admitted | Yes | | Comments: | |
| Consignment service | | | | NONE | |
| 16 | Consignment service by bilateral agreements provided | No | 23 | Customs clearance fee collected for all items declared at customs | No |
| Integrated logistics service | | | | Comments: | |
| 17 | integrated logistics service by bilateral agreements provided | No | 24 | Administration fees collected for parcels subject to export customs clearance | No |
| Addresses for bilateral agreements | | | | Comments: | |
| 18 | Contact details of the person responsible for questions concerning bilateral agreements | | Special charges - Storage | | |
| Name: | Ms Iris Lashley | | 25 | Storage charge collected on a parcel when it is kept beyond the prescribed period, or in the event of return to sender/redirection | Yes |
| Function: | DEPUTY POSTMASTER GENERAL | | 25.1 | Amount of charge per day/per parcel | |
| Address: | INTERNATIONAL POSTAL AFFAIRS AND BUSINESS DEVELOPMENT GENERAL POST OFFICE BRIDGETOWN. | | | Local currency | 5.00 |
| Tel: | 1: (+1246)5353917 2: (+) | | | SDR | 1.56 |
| Fax: | (+1246)5353996 | | 25.2 | Period of charge, if not daily | |
| E-mail | Iris_lashley@bps.bb | | Special delivery charges | | |
| Admissible radioactive material and infectious substances | | | 26 | Delivery charges collected at the time of delivery in response to the advice of arrival | Yes |
| 19 | Radioactive materials admitted in | | 26.1 | Amount of charge | |
| 19.1 | Air Parcels | | | Local currency | 1.50 |
| | | Inbound parcels No | | SDR | 0.47 |
| | | Outbound parcels No | Special charges – Poste restante | | |
| 19.2 | Insured parcels | | 27 | Poste restante service provided | Yes |
| | | Inbound parcels No | 27.1 | Amount of charge per parcel | |
| | | Outbound parcels No | | Local currency | 5.00 |
| 20 | Infected substances admitted in | | | SDR | 1.56 |
| 20.1 | Air Parcels | | | | |
| | | Inbound parcels No | | | |

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|---|--|------------|--|--|--|------------|--|
| 27.2 | Basis for charge if not an amount per parcel | | | 34 | Office to which a copy of the CP 78 verification note should be sent | | |
| Special provisions - Treatment of parcels wrongly accepted | | | | Office name: | PARCEL POST OFFICE BRIDGETOWN BARBADOS | | |
| 28 | Parcels returned to sender | No | | Name: | Mr Greene Vincent | | |
| 28.1 | If not, parcel delivered to addressee under conditions prescribed by your country legislations | Yes | | Function: | POSTAL SUPERINTENDENT | | |
| Delivery areas | | | | Address: | PARCEL POST GENERAL POST OFFICE BRIDGETOWN BARBADOS | | |
| 29 | Parcels delivered to | | | Tel: | 1: (+1246)4364800 2: (+) | | |
| 29.1 | all addresses | Yes | | Fax: | (+1246)4294118 | | |
| 29.2 | specific areas only | No | | E-Mail: | vincent_Greene@BPS.BB | | |
| | Comments: | | | Requests for withdrawal from the post or alteration, or correction of address | | | |
| Collection | | | | 35 | Requests for withdrawal from the post accepted | No | |
| 30 | Collection of parcels at post offices provided for | | | Special provisions - Force majeure | | | |
| 30.1 | all addresses | Yes | | 36 | Liability admitted in cases of force majeure | No | |
| 30.2 | specific areas only | No | | 36.1 | Liability admitted for insured parcels on board ships or aircraft used by designated operators | No | |
| | Comments: | | | 36.2 | Addressee/sender's reservations admitted at the time of delivery | No | |
| Delivery procedures for parcels for which customs duty and taxes are payable | | | | Special provisions - Customs declarations | | | |
| 31 | Procedure for parcels for which customs duty is payable | | | 37 | Number of CN 23 customs declarations required for inbound parcels | 4 | |
| 31.1 | Pick up of parcel at the customs office | No | | 37.1 | Number of CN 23 customs declarations required for parcels in transit | 4 | |
| 31.2 | Addressee's address with collection of customs duties and taxes at the time of delivery | No | | 37.2 | Languages in which CN 23 customs declarations can be completed | | |
| 31.3 | Delivery to the addressee's address after payment of customs duties and taxes | No | | | French English | | |
| 31.4 | Over the counter at the local post office with immediate payment of customs duties and taxes | Yes | | Special provisions - Method of dispatching accompanying documents | | | |
| 31.5 | Other | | | 38 | Documents affixed to the relevant parcels | Yes | |
| Period of retention | | | | 38.1 | Documents attached to the parcels bill | No | |
| 32 | Period of retention for parcels | | | Service to customers | | | |
| 32.1 | Normal period | 3 Week(s) | | 39 | On-line tracking provided | No | |
| 32.2 | Exceptional period | 2 Month(s) | | Service to designated operators | | | |
| 33 | Retention for parcels for which notice could not be sent or addressed to poste restante | | | 40. | User of the Internet-based Inquiry System (IBIS) | Yes | |
| 33.1 | Normal period | 2 Week(s) | | 40.1 | Details of office(s) responsible for handling parcel post inquiries | | |
| 33.2 | Exceptional period | 3 Week(s) | | Parcels automatically retained | | | |

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Office name: BRIDGETOWN
 Name: Mr Greene Vincent
 Function: POSTAL SUPERINTENDENT
 Address: GENERAL POST OFFICE
 BRIDGETOWN
 BARBADOS
 Tel: 1: (+1246)4364800
 2: (+)
 Fax: (+1246)4294118
 E-Mail: Vincent_Greene@bps.bb

Hours of service and days(s) on which the inquiry service is operating

Opening Hours (Local)

| Day | Opening hours 1 | Opening hours 2 |
|-----------|-----------------|-----------------|
| Monday | 07:30-17:00 | - |
| Tuesday | 07:30-17:00 | - |
| Wednesday | 07:30-17:00 | - |
| Thursday | 07:30-17:00 | - |
| Friday | 07:30-17:00 | - |
| Saturday | - | - |
| Sunday | - | - |

Languages English

National Holidays**41.1 National holidays**

National holiday in 2018

| Month | Day(s) | National Holidays - Description |
|----------|--------|---------------------------------|
| January | 1 | New Year's Day |
| January | 22 | Errol Barrow Day Holiday |
| March | 30 | Good Friday |
| April | 2 | Easter Monday |
| April | 28 | National Heroes Day |
| May | 1 | May Day |
| May | 21 | Whit Monday |
| August | 1 | Emancipation Day |
| August | 6 | Kadooment Day |
| November | 30 | Independence Day |
| December | 25 | Christmas Day |
| December | 26 | Boxing day |

National holiday in 2019

| Month | Day(s) | National Holidays - Description |
|---------|--------|---------------------------------|
| January | 1 | New Year's Day |

| | | |
|----------|----|-----------------------------|
| January | 21 | Errol Barrow Day |
| April | 19 | Good Friday |
| April | 22 | Easter Monday |
| April | 29 | National Heroes Day Holiday |
| May | 1 | May Day |
| June | 10 | Whit Monday |
| August | 1 | Emancipation Day |
| August | 5 | Kadooment Day |
| November | 30 | Independence Day |
| December | 25 | Christmas Day |
| December | 26 | Boxing Day |

Regional Holidays**41.2 Regional holidays**

Regional holiday in

| Month | Day(s) | Regional/Local Holidays – Localities and description |
|-------|--------|--|
|-------|--------|--|

Cancellation of fees**42 Fees cancelled when they concern**

| | | |
|------|-------------------------------------|-----|
| 42.1 | parcels returned to sender | Yes |
| 42.2 | parcels redirected to a third party | No |
| 42.3 | parcels abandoned by the sender | Yes |
| 42.4 | parcels lost or destroyed | Yes |
| 42.5 | parcels rifled or damaged | No |

Redirection within the country of destination

| | | |
|------|---|------|
| 43.1 | Redirection done without a request from the sender or addressee | No |
| 43.2 | Redirection fee charged | Yes |
| 43.3 | Amount of redirection fee (SDR) | 4.15 |

Comments:

Miscellaneous provisions – operation of the parcel service

| | | |
|------|---|-----|
| 44.1 | Postal parcel services operated by the designated postal operator | Yes |
| 44.2 | Postal parcel services operated by a transport company or companies | No |
| 44.3 | Service provided throughout the country | Yes |

| Postcodes | Localities |
|-----------|------------|
| | |

Office(s) of exchange handling parcels

Barbados Postal Service

BBA

45 Details of office(s) of exchange responsible for handling parcel post

Office name: BRIDGETOWN
 IMPC code: BBBGIA
 Name: Mr Greene Vincent
 Function: POSTAL SUPERINTENDANT
 Address: PARCEL POST
 GENERAL POST OFFICE
 BRIDGETOWN, BARBADOS
 Tel: 1: (+1246)436480
 2: (+)
 Fax: (+1246)4294118
 E-Mail: vincent_greene@bps.bb

Hours of service and days(s) on which the OE is operating

Opening Hours (Local)

| Day | Opening hours 1 | Opening hours 2 |
|-----------|-----------------|-----------------|
| Monday | 07:30-17:00 | - |
| Tuesday | 07:30-17:00 | - |
| Wednesday | 07:30-17:00 | - |
| Thursday | 07:30-17:00 | - |
| Friday | 07:30-17:00 | - |
| Saturday | - | - |
| Sunday | - | - |

Observations/Comments

Delivery standards

46-47 See the annexes.

Barcode

48 Barcode sample used on all outward international postal parcels.



Parcel delivery standards - Air parcel

OE Name BRIDGETOWN
 IMPC Code BBBGIA
 Tel (+1246)4364800
 Fax (+1246)4294118
 Hours of operation Mon-Fri: 07:30-17:00
 From the airport of destination to the addressee

| <i>Arrival at the airport</i> | | <i>Days of delivery by zone</i> | | |
|-------------------------------|---------------|---------------------------------|---------------|---------------|
| Day | Time | Zone 1 | Zone 2 | Zone 3 |
| Monday | 00:00 - 23:59 | Thursday | --- | --- |
| Tuesday | 00:00 - 23:59 | Friday | --- | --- |
| Wednesday | 00:00 - 23:59 | Monday | --- | --- |
| Thursday | 00:00 - 23:59 | Tuesday | --- | --- |
| Friday | 00:00 - 23:59 | Wednesday | --- | --- |
| Saturday | 00:00 - 23:59 | Wednesday | --- | --- |
| Sunday | 00:00 - 23:59 | Wednesday | --- | --- |

Definition of zones

Zone 1:

| Postcodes | Cities |
|-----------|--|
| | WLHSRD, BBBGIA, WORTHG, WETRPO, BHILL, EGEHALL, STPET, PPOST, SAINTADW, STGEO, OISTINS, SAINTTMS, SAINTJAS, STLCY, SAINTJOS, SAINTPLP, SAINTJN |

Zone 2:

| Postcodes | Cities |
|-----------|--------|
| | |

Zone 3:

| Postcodes | Cities |
|-----------|--------|
| | |

Arrival at office of exchange:

Customs clearance times:

Items subject to customs duty: 3-4 days
 Items not subject to customs duty: 3-4 days

Comments:

The OE operates five days weekly with the exception of Public Holidays, Saturdays & Sundays.

Parcel delivery standards - Surface parcel

OE Name BRIDGETOWN
 IMPC Code BBBGIA
 Tel (+1246)4364800
 Fax (+1246)4294118
 Hours of operation Mon-Fri: 07:30-17:00

From the airport/port/office of exchange of destination to the addressee

| <i>Arrival at the airport</i> | | <i>Days of delivery by zone</i> | | |
|-------------------------------|---------------|---------------------------------|---------------|---------------|
| Day | Time | Zone 1 | Zone 2 | Zone 3 |
| Monday | 00:00 - 23:59 | Thursday | --- | --- |
| Tuesday | 00:00 - 23:59 | Friday | --- | --- |
| Wednesday | 00:00 - 23:59 | Monday | --- | --- |
| Thursday | 00:00 - 23:59 | Tuesday | --- | --- |
| Friday | 00:00 - 23:59 | Wednesday | --- | --- |
| Saturday | 00:00 - 23:59 | Wednesday | --- | --- |
| Sunday | 00:00 - 23:59 | Wednesday | --- | --- |

Definition of zones

Zone 1:

| Postcodes | Cities |
|-----------|--|
| | WLHSRD, BBBGIA, WORTHG, WETRPO, BHILL, EGEHALL, STPET, PPOST, SAINTADW, STGEO, OISTINS, SAINTTMS, SAINTJAS, STLCY, SAINTJOS, SAINTPLP, SAINTJN |

Zone 2:

| Postcodes | Cities |
|-----------|--------|
| | |

Zone 3:

| Postcodes | Cities |
|-----------|--------|
| | |

Arrival at office of exchange:

Customs clearance times:

Items subject to customs duty: 3-4 days

Items not subject to customs duty: 3-4 days

Comments:

The OE operates five days weekly with the exception of Public Holidays, Saturdays & Sundays.

Last validation date: V1 5/11/2018