

Basic Services			CARDIT	Carrier documents international transport – origin post	Yes
1	Maximum weight limit admitted		RESDIT	Response to a CARDIT – destination post	Yes
1.1	Surface parcels (kg)	20	6	Home delivery	
1.2	Air (or priority) parcels (kg)	20	6.1	Initial delivery attempt at physical delivery of parcels to addressee	No
2	Maximum size admitted		6.2	If initial delivery attempt unsuccessful, card left for addressee	
2.1	Surface parcels		6.3	Addressee has option of paying taxes or duties and taking physical delivery of the item	
2.1.1	2m x 2m x 2m (or 3m length & greatest circumference)	No	6.4	There are governmental or legally binding restrictions mean that there are certain limitations in implementing home delivery.	
2.1.2	1.5m x 1.5m x 1.5m (or 3m length & greatest circumference)	Yes	6.5	Nature of this governmental or legally binding restriction.	
2.1.3	1.05m x 1.05m x 1.05m (or 2m length & greatest circumference)	No	7	Signature of acceptance	
2.2	Air parcels		7.1	When a parcel is delivered or handed over	
2.2.1	2m x 2m x 2m (or 3m length & greatest circumference)	Yes	7.1.1	a signature of acceptance is obtained	Yes
2.2.2	1.5m x 1.5m x 1.5m (or 3m length & greatest circumference)	No	7.1.2	captured data from an identity card are registered	Yes
2.2.3	1.05m x 1.05m x 1.05m (or 2m length & greatest circumference)	No	7.1.3	another form of evidence of receipt is obtained	No
			7.2	Ordinary parcels	
			7.2.1	Signature of the addressee or his agent	Yes
			7.2.2	Signature of a de facto agent	Yes
			7.3	Insured parcels	
			7.3.1	Signature of the addressee or his agent	No
			7.3.2	Signature of a de facto agent	No
Supplementary services			Insured parcel service		
3	Cumbersome parcels admitted	No	8	Insured surface parcels admitted	No
			9	Insured air parcels admitted	No
Parcels service features			10	Marking used for insured parcels	
5	Electronic exchange of information		10.1	CP 74 pink label used	No
5.1.1	Use a track and trace system	Yes	10.2	CP 73 label and pink "insured" label used	No
5.1.2	Mandatory tracking events transmitted				
EMC	Departure from outward office of exchange	Yes	Cash-on-delivery service for parcel		
EMD	Arrival at inward office of exchange	Yes	11.1	Acceptance of Cash-on-delivery (COD) service for parcels	
EMH	Attempted/Unsuccessful delivery	Yes	11.1.1	outbound COD parcels	No
EMI	Final delivery	Yes	11.1.2	inbound COD parcels	No
5.1.3	Optional tracking events transmitted		Express delivery service		
EMA	Posting/collection	Yes	12	Express parcel delivery service provided	No
EMB	Arrival at outward office of exchange	Yes	Parcels with advice of delivery		
EME	Held by Customs	Yes	13	Admission of advice of delivery for	
EMF	Out of Customs/Departure from inward office of exchange	Yes			
EMG	Arrival at delivery office	Yes			
EMJ	Arrival at transit office of exchange	Yes			
EMK	Departure from transit office of exchange	Yes			
5.1.4	Dispatch messages transmitted				
PREDES V 2.0	Pre-advice of international dispatch information - origin post	Yes			
RESDES V 1.1	Dispatch receipt information (response to a PREDES) – destination post	Yes			
5.1.5	Ready to start transmitting data to partners wishing to receive data	Yes			
5.1.6	Other messages transmitted				
PRECON	Pre-advice of international consignment – origin post	Yes			
RESCON	Response to a PRECON – destination post	Yes			

Posta Shqiptare, sh.a. Albania

ALA

13.1	ordinary parcels	Yes	21.1	Threshold level below which parcels are free of customs duties and other taxes	Yes
13.2	insured parcels	No	21.2	Exemption threshold	
Parcels for delivery free of charges and fees				Local currency	
14	Parcels for delivery free of charges and fees admitted	Yes		USD	49.5
Fragile parcel				Comments:	
15	Fragile parcels admitted	Yes		49.5 USD for C2C and 24.2 USD for B2B and B2C	
Consignment service			22	Dutiable parcels	
16	Consignment service by bilateral agreements provided	No	22.1	Customs clearance fee collected for parcels subject to import customs clearance	Yes
Integrated logistics service			22.2	Amount of fee collected	
17	integrated logistics service by bilateral agreements provided	No		Local currency	
Addresses for bilateral agreements				USD	20
18	Contact details of the person responsible for questions concerning bilateral agreements			Comments:	
Name:	Mr Monka Dritan			This is in the case where the Albanian Post is in the role of customs agent	
Function:	Director of Postal Services		23	Customs clearance fee collected for all items declared at customs	No
Address:	Reshit Collaku, Tirana, Kodi Postar 1001, Albania			Comments:	
Tel:	1: (+0355)42222315 2: (+)		24	Administration fees collected for parcels subject to export customs clearance	No
Fax:	(+)			Comments:	
E-mail	posta@postashqiptare.al dritan.monka@postashqiptare.al		Special charges - Storage		
Admissible radioactive material and infectious substances			25	Storage charge collected on a parcel when it is kept beyond the prescribed period, or in the event of return to sender/redirection	Yes
19	Radioactive materials admitted in		25.1	Amount of charge per day/per parcel	
19.1	Air Parcels			Local currency	
	Inbound parcels	No		SDR	0.15
	Outbound parcels	No	25.2	Period of charge, if not daily	
19.2	Insured parcels		Special delivery charges		
	Inbound parcels	No	26	Delivery charges collected at the time of delivery in response to the advice of arrival	Yes
	Outbound parcels	No	26.1	Amount of charge	
20	Infected substances admitted in			Local currency	
20.1	Air Parcels			SDR	0.20
	Inbound parcels	No	Special charges – Poste restante		
	Outbound parcels	No	27	Poste restante service provided	Yes
20.2	Insured parcels		27.1	Amount of charge per parcel	
	Inbound parcels	No		Local currency	
	Outbound parcels	No		SDR	0.1
Supplementary charges - Customs			27.2	Basis for charge if not an amount per parcel	
21	Non-dutiable parcels				

Special provisions - Treatment of parcels wrongly accepted		
28	Parcels returned to sender	Yes
Delivery areas		
29	Parcels delivered to	
29.1	all addresses	Yes
29.2	specific areas only	No
Comments:		
Notification of arrival of the ordinary parcels is done to the post office at the all addresses. At the same time these ordinary parcels delivered at post offices.		
Collection		
30	Collection of parcels at post offices provided for	
30.1	all addresses	Yes
30.2	specific areas only	No
Comments:		
We collect the parcels only from the post offices.		
Delivery procedures for parcels for which customs duty and taxes are payable		
31	Procedure for parcels for which customs duty is payable	
31.1	Pick up of parcel at the customs office	No
31.2	Addressee's address with collection of customs duties and taxes at the time of delivery	No
31.3	Delivery to the addressee's address after payment of customs duties and taxes	No
31.4	Over the counter at the local post office with immediate payment of customs duties and taxes	Yes
31.5	Other	
Period of retention		
32	Period of retention for parcels	
32.1	Normal period	5 Day(s)
32.2	Exceptional period	1 Month(s)
33	Retention for parcels for which notice could not be sent or addressed to poste restante	
33.1	Normal period	5 Day(s)
33.2	Exceptional period	1 Month(s)
Parcels automatically retained		
34	A list of contact e-mail addresses for accounting and verification notes is temporarily being maintained and published outside the compendia; please refer to International Bureau circular 75/2020. The UPU contact person for any updates to this list is jean-marc.coeffic@upu.int.	
Office name: Tirana CP		
Name: Ms Leonora Ceno		
Function: Specialst of parcels		
Address: Office of Exchange, St. "Alexander Moisiu", 1007 Tirane, Albania		
Tel: 1: (+355)42379941 2: (+)		
Fax: (+)		
E-Mail: leonora.ceno@postashqiptare.al		
Requests for withdrawal from the post or alteration, or correction of address		
35	Requests for withdrawal from the post accepted	Yes
35.1	Central office (in destination country) to which requests must be sent	
Office name: Office of Exchange		
Name: Ms Fabjola Gjini		
Function: Head of Office of Exchange Branch		
Address: Tranzit Center, Str "Alexander Moisiu", 1007 Tirane, Albania		
Tel: 1: (+355)42379941 2: (+)		
Fax: (+)		
E-Mail: fabjola.gjini@postashqiptare.al		
Special provisions - Force majeure		
36	Liability admitted in cases of force majeure	No
36.1	Liability admitted for insured parcels on board ships or aircraft used by designated operators	No
36.2	Addressee/sender's reservations admitted at the time of delivery	No
Special provisions - Customs declarations		
37	Number of CN 23 customs declarations required for inbound parcels	3
37.1	Number of CN 23 customs declarations required for parcels in transit	1
37.2	Languages in which CN 23 customs declarations can be completed	English Albanian
Special provisions - Method of dispatching accompanying documents		
38	Documents affixed to the relevant parcels	Yes
38.1	Documents attached to the parcels bill	No

Service to customers**39 On-line tracking provided Yes**

39.1 Web site address to access information

<http://www.postashqiptare.al>

39.2 Languages in which track and trace information is available

English Albanian

Service to designated operators**40. User of the Internet-based Inquiry System (IBIS) Yes**

40.1 Details of office(s) responsible for handling parcel post inquiries

Office name: International Postal Services and Reclamation Sector
 Name: Ms Jorgji Lindita
 Function: Specialist
 Address: Rr Reshit Collaku Nr.4, Kodi Postar 1029 Tirane Albania
 Tel: 1: (+)
 2: (+)
 Fax: (+)
 E-Mail: posta@postashqiptare.al
lindita.jorgji@postashqiptare.al

Hours of service and days(s) on which the inquiry service is operating

Opening Hours (Local)

Day	Opening hours 1	Opening hours 2
Monday	08:00-16:30	-
Tuesday	08:00-16:30	-
Wednesday	08:00-16:30	-
Thursday	08:00-16:30	-
Friday	08:00-14:00	-
Saturday	-	-
Sunday	-	-

Languages English

National Holidays**41.1 National holidays**

National holiday in 2022


Month	Day(s)	National Holidays - Description
January	1	New Year's day
January	2	New Year's day
January	3	Day after New year's day
January	4	Day after New year's day
March	14	Summer Day

March	22	Nevruz Day
April	17	Catholic Easter
April	18	Day after Catholic Easter
April	24	Orthodox Easter
April	25	Day after Orthodox Easter
May	1	Labour Day
May	2	Bajram Day
May	3	Day after Labour Day
May	4	Day after Bajram Day
July	9	Eid al-Adha (Kurban)
July	11	Day after Eid al-Adha (Kurban)
September	5	Saint Teresa Sanctification Day
November	28	Independence Day
November	29	Liberation Day
December	8	National Youth Day
December	25	Christmas Day
December	26	Day after Christmas Day

National holiday in 2019

Month	Day(s)	National Holidays - Description
January	1	New Year's Day
January	2	Day after New Year's day
March	14	Summer Day
March	22	Nevruz Day
April	21	Catholic Easter
April	22	Catholic Easter
April	28	Orthodox Easter
April	29	Orthodox Easter
May	1	Labour Day
June	5	Eid al-Fitr (Ramadan)
August	11	Eid al-Adha (Kurban)
August	12	Eid al-Adha (Kurban)
September	5	Saint Teresa Sanctification Day
November	28	Independence Day
November	29	Liberation Day
December	8	National Youth Day
December	25	Christmas Day

Regional Holidays

41.2 Regional holidays			Wednesday	07:30-22:00	-
Regional holiday in			Thursday	07:30-22:00	-
Month	Day(s)	Regional/Local Holidays – Localities and description	Friday	07:30-22:00	-
			Saturday	07:30-22:00	-
			Sunday	-	-
Cancellation of fees			Observations/Comments		
42 Fees cancelled when they concern					
42.1	parcels returned to sender	No			
42.2	parcels redirected to a third party	No			
42.3	parcels abandoned by the sender	No			
42.4	parcels lost or destroyed	No			
42.5	parcels rifled or damaged	No			
Redirection within the country of destination			Delivery standards		
43.1	Redirection done without a request from the sender or addressee	Yes	46-47 See the annexes.		
43.2	Redirection fee charged	No			
43.3	Amount of redirection fee (SDR)				
	Comments:		Barcode		
Miscellaneous provisions – operation of the parcel service			48 Barcode sample used on all outward international postal parcels.		
44.1	Postal parcel services operated by the designated postal operator	Yes			
44.2	Postal parcel services operated by a transport company or companies	Yes			
44.3	Service provided throughout the country	Yes			
Postcodes	Localities				
Office(s) of exchange handling parcels					
45 Details of office(s) of exchange responsible for handling parcel post					
Office name:	TIRANA ENTRANGER				
IMPC code:	ALTIAA				
Name:	Ms Leonora Ceno				
Function:	Specialist of parcels				
Address:	Office of Exchange, Str, "Alexander Moisiu" 1007 Tirane, Albania				
Tel:	1: (+355)42379941 2: (+)				
Fax:	(+)				
E-Mail:	leonora.ceno@postashqiptare.al				
Hours of service and days(s) on which the OE is operating					
Opening Hours (Local)					
Day	Opening hours 1	Opening hours 2			
Monday	07:30-22:00	-			
Tuesday	07:30-22:00	-			

Parcel delivery standards - Air parcel

OE Name TIRANA CP

IMPC Code ALTIAA

Tel (+355)042379941

Fax (+)

Hours of operation Mon - Fri: 12:00 - 19:40, Sat: 12:00 - 17:00 and Sun closed

From the airport of destination to the addressee

<i>Arrival at the airport</i>		<i>Days of delivery by zone</i>		
Day	Time	Zone 1	Zone 2	Zone 3
Monday	00:00 - 09:00	Tuesday	Wednesday	---
Monday	09:01 - 23:59	Wednesday	Thursday	---
Tuesday	00:00 - 09:00	Wednesday	Thursday	---
Tuesday	09:01 - 23:59	Thursday	Friday	---
Wednesday	00:00 - 09:00	Thursday	Friday	---
Wednesday	09:01 - 23:59	Friday	Saturday	---
Thursday	00:00 - 09:00	Friday	Saturday	---
Thursday	09:01 - 23:59	Saturday	Monday	---
Friday	00:00 - 09:00	Saturday	Monday	---
Friday	09:01 - 23:59	Monday	Tuesday	---
Saturday	00:00 - 09:00	Monday	Tuesday	---
Saturday	09:01 - 23:59	Tuesday	Wednesday	---
Sunday	00:00 - 23:59	Tuesday	Wednesday	---

Definition of zones

Zone 1:

Postcodes	Cities
1057, 1060, 1015, 2501, 2001, 2013, 1502, 1501, 3001, 3401, 3501, 3301, 3403, 2503, 9001, 9022, 9013, 9301, 9308, 9314, 9307, 9401, 9426, 7001, 7006, 7005, 7401, 7301, 8501, 8601, 8701, 4705, 4603, 8001, 8401, 8301, 3020, 8302, 8404, 5001, 5301, 5401, 5403, 5007, 4001, 4301, 4401, 4704, 4402, 4501, 4701, 4601, 6001, 6301, 9701.	Tirana 5/1, Tirana 2, Tirana 32, Kavaje, Durrës, Shijak, Fushe-Kruje, Kruje, Elbasan, Librazhd, Peqin, Gramsh, Prrenjas, Rrogozhinë, Lushnjë, Divjake, Fier-Shegan, Fier, Ballsh, Levan, Patos, Vlorë, Orikum, Korce, Bilisht, Maliq, Erseke, Pogradec, Kukes, Has, Tropoje, Milot, Rubik, Mat, Bulqizë, Peshkopi, Klos, Maqellare, Shupenze, Berat, Kucove, Skrapar, Poliçan, Ura Vajgurore, Shkoder, M. Madhe, Puke, Mamurras, Fushe Arrez, Lezhe, Lac, Mirdite, Gjirokaster, Tepelene, Sarandë.

Zone 2:

Postcodes	Cities
9425, 7402, 6401, 6302, 9704.	Himare, Leskovik, Permet, Memaliaj, Delvine.

Zone 3:

Date of last update : 06.01.2022

Postcodes	Cities

Arrival at office of exchange: 12:00

Customs clearance times:

Items subject to customs duty: 1-3 days

Items not subject to customs duty: 0

Comments:

Posta Shqiptare Sh.A. delivers parcels only in POs within urban areas.

Parcel delivery standards - Surface parcel

OE Name TIRANA ENTRANGER
 IMPC Code ALTIAA
 Tel (+355)042379941
 Fax (+)
 Hours of operation Mon - Fri: 12:00 - 19:40, Sat: 12:00 - 17:00 and Sun
 From the airport/port/office of exchange of destination to the addressee

Arrival at the airport		Days of delivery by zone		
Day	Time	Zone 1	Zone 2	Zone 3
Monday	00:00 - 19:00	Tuesday	Wednesday	---
Monday	19:01 - 23:59	Wednesday	Thursday	---
Tuesday	00:00 - 19:00	Wednesday	Thursday	---
Tuesday	19:01 - 23:59	Thursday	Friday	---
Wednesday	00:00 - 19:00	Thursday	Friday	---
Wednesday	19:01 - 23:59	Friday	Saturday	---
Thursday	00:00 - 09:00	Friday	Saturday	---
Thursday	19:01 - 23:59	Saturday	Monday	---
Friday	00:00 - 19:00	Saturday	Monday	---
Friday	19:01 - 23:59	Monday	Tuesday	---
Saturday	00:00 - 19:00	Monday	Tuesday	---
Saturday	19:01 - 23:59	Tuesday	Wednesday	---
Sunday	00:00 - 23:59	Tuesday	Wednesday	---

Definition of zones

Zone 1:

Postcodes	Cities
1057, 1060, 1015, 2501, 2001, 2013, 1502, 1501, 3001, 3401, 3501, 3301, 3403, 2503, 9001, 9022, 9013, 9301, 9308, 9314, 9307, 9401, 9426, 7001, 7006, 7005, 7401, 7301, 8501, 8601, 8701, 4705, 4603, 8001, 8401, 8301, 3020, 8302, 8404, 5001, 5301, 5401, 5403, 5007, 4001, 4301, 4401, 4704, 4402, 4501, 4701, 4601, 6001, 6301, 9701.	Tirana 5/1, Tirana 2, Tirana 32, Kavaje, Durres, Shijak, Fushe-Kruje, Kruje, Elbasan, Librazhd, Peqin, Gramsh, Prrerjas, Rogozhine, Lushnje, Divjake, Fier-Shegan, Fier, Ballsh, Levan, Patos, Vlore, Orikum, Korce, Bilisht, Maliq, Erseke, Pogradec, Kukes, Has, Tropoje, Milot, Rubik, Mat, Bulqize, Peshkopi, Klos, Maqellare, Shupenze, Berat, Kucove, Skrapar, Poliçan, Ura Vajgurore, Shkoder, M. Madhe, Puke, Mamurras, Fushe Arrez, Lezhe, Lac, Mirdite, Gjirokaster, Tepelene, Sarande.

Zone 2:

Postcodes	Cities
9425, 7402, 6401, 6302, 9704.	Himare, Leskovik, Permet, Memaliaj, Delvine.

Zone 3:

Postcodes	Cities

Arrival at office of exchange: 12:30

Customs clearance times:

Items subject to customs duty: 1-3 days

Items not subject to customs duty: 0

Comments:

Posta Shqiptare Sh.A. delivers parcels only in POs within urban areas.

Last validation date: Da V2 23/04/2019