

Antigua and Barbuda Postal Service

AGA

Basic Services			CARDIT	Carrier documents international transport – origin post	No
1	Maximum weight limit admitted		RESDIT	Response to a CARDIT – destination post	No
1.1	Surface parcels (kg)	20	6	Home delivery	
1.2	Air (or priority) parcels (kg)	20	6.1	Initial delivery attempt at physical delivery of parcels to addressee	No
2	Maximum size admitted		6.2	If initial delivery attempt unsuccessful, card left for addressee	
2.1	Surface parcels		6.3	Addressee has option of paying taxes or duties and taking physical delivery of the item	No
2.1.1	2m x 2m x 2m (or 3m length & greatest circumference)	Yes	6.4	There are governmental or legally binding restrictions mean that there are certain limitations in implementing home delivery.	No
2.1.2	1.5m x 1.5m x 1.5m (or 3m length & greatest circumference)	No	6.5	Nature of this governmental or legally binding restriction.	
2.1.3	1.05m x 1.05m x 1.05m (or 2m length & greatest circumference)	No	7	Signature of acceptance	
2.2	Air parcels		7.1	When a parcel is delivered or handed over	
2.2.1	2m x 2m x 2m (or 3m length & greatest circumference)	Yes	7.1.1	a signature of acceptance is obtained	Yes
2.2.2	1.5m x 1.5m x 1.5m (or 3m length & greatest circumference)	No	7.1.2	captured data from an identity card are registered	No
2.2.3	1.05m x 1.05m x 1.05m (or 2m length & greatest circumference)	No	7.1.3	another form of evidence of receipt is obtained	No
Supplementary services			7.2	Ordinary parcels	
3	Cumbersome parcels admitted	No	7.2.1	Signature of the addressee or his agent	Yes
			7.2.2	Signature of a de facto agent	Yes
Parcels service features			7.3	Insured parcels	
5	Electronic exchange of information		7.3.1	Signature of the addressee or his agent	Yes
5.1.1	Use a track and trace system	Yes	7.3.2	Signature of a de facto agent	Yes
5.1.2	Mandatory tracking events transmitted		Insured parcel service		
EMC	Departure from outward office of exchange	Yes	8	Insured surface parcels admitted	No
EMD	Arrival at inward office of exchange	Yes	9	Insured air parcels admitted	No
EMH	Attempted/Unsuccessful delivery	Yes	10	Marking used for insured parcels	
EMI	Final delivery	Yes	10.1	CP 74 pink label used	No
5.1.3	Optional tracking events transmitted		10.2	CP 73 label and pink "insured" label used	No
EMA	Posting/collection	Yes	Cash-on-delivery service for parcel		
EMB	Arrival at outward office of exchange	Yes	11.1	Acceptance of Cash-on-delivery (COD) service for parcels	
EME	Held by Customs	Yes	11.1.1	outbound COD parcels	No
EMF	Out of Customs/Departure from inward office of exchange	Yes	11.1.2	inbound COD parcels	No
EMG	Arrival at delivery office	Yes	Express delivery service		
EMJ	Arrival at transit office of exchange	Yes	12	Express parcel delivery service provided	No
EMK	Departure from transit office of exchange	Yes	Parcels with advice of delivery		
5.1.4	Dispatch messages transmitted		13	Admission of advice of delivery for	
PREDES V 2.0	Pre-advice of international dispatch information - origin post	Yes			
RESDES V 1.1	Dispatch receipt information (response to a PREDES) – destination post	Yes			
5.1.5	Ready to start transmitting data to partners wishing to receive data	Yes			
5.1.6	Other messages transmitted				
PRECON	Pre-advice of international consignment – origin post	Yes			
RESCON	Response to a PRECON – destination post	Yes			

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13.1	ordinary parcels	Yes	21.1	Threshold level below which parcels are free of customs duties and other taxes	No
13.2	insured parcels	No		Comments:	
Parcels for delivery free of charges and fees			22 Dutiable parcels		
14	Parcels for delivery free of charges and fees admitted	No	22.1	Customs clearance fee collected for parcels subject to import customs clearance	No
Fragile parcel				Comments:	
15	Fragile parcels admitted	Yes	23	Customs clearance fee collected for all items declared at customs	No
Consignment service				Comments:	
16	Consignment service by bilateral agreements provided	No	24	Administration fees collected for parcels subject to export customs clearance	No
Integrated logistics service				Comments:	
17	integrated logistics service by bilateral agreements provided	No	Special charges - Storage		
Addresses for bilateral agreements			25	Storage charge collected on a parcel when it is kept beyond the prescribed period, or in the event of return to sender/redirection	Yes
18	Contact details of the person responsible for questions concerning bilateral agreements		25.1	Amount of charge per day/per parcel	
Name:	Mr			Local currency	10.00
Function:				SDR	2.70
Address:			25.2	Period of charge, if not daily	\$10 for the first 10 days & \$1 each additional day
Tel:	1: (+) 2: (+)		Special delivery charges		
Fax:	(+)		26	Delivery charges collected at the time of delivery in response to the advice of arrival	Yes
E-mail			26.1	Amount of charge	
Admissible radioactive material and infectious substances				Local currency	5.00
19	Radioactive materials admitted in			SDR	1.85
19.1	Air Parcels		Special charges – Poste restante		
		Inbound parcels	27	Poste restante service provided	Yes
		Outbound parcels	27.1	Amount of charge per parcel	
19.2	Insured parcels			Local currency	
		Inbound parcels		SDR	
		Outbound parcels	27.2	Basis for charge if not an amount per parcel	
20	Infected substances admitted in		Special provisions - Treatment of parcels wrongly accepted		
20.1	Air Parcels		28	Parcels returned to sender	Yes
		Inbound parcels			
		Outbound parcels			
20.2	Insured parcels				
		Inbound parcels			
		Outbound parcels			
Supplementary charges - Customs					
21	Non-dutiable parcels				

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Delivery areas			Office name: GENERAL POST OFFICE - PARCEL POST		
29	Parcels delivered to		Name:	Ms THELMA IRELAND	
29.1	all addresses	No	Function:	EXECUTIVE OFFICER/PARCEL POST SUPERVISOR	
29.2	specific areas only	No	Address:	HIGH AND LONG ST ST. JOHNS ANTIGUA	
	Comments:		Tel:	1: (+268)4620992 2: (+268)4620023	
	All parcels must be collected at OE		Fax:	(+)	
			E-Mail:	gpo@ab.gov.ag	
Collection			Requests for withdrawal from the post or alteration, or correction of address		
30	Collection of parcels at post offices provided for		35	Requests for withdrawal from the post accepted	No
30.1	all addresses	Yes			
30.2	specific areas only	No			
	Comments:				
Delivery procedures for parcels for which customs duty and taxes are payable			Special provisions - Force majeure		
31	Procedure for parcels for which customs duty is payable		36	Liability admitted in cases of force majeure	No
31.1	Pick up of parcel at the customs office	No	36.1	Liability admitted for insured parcels on board ships or aircraft used by designated operators	No
31.2	Addressee's address with collection of customs duties and taxes at the time of delivery	No	36.2	Addressee/sender's reservations admitted at the time of delivery	No
31.3	Delivery to the addressee's address after payment of customs duties and taxes	No			
31.4	Over the counter at the local post office with immediate payment of customs duties and taxes	Yes	Special provisions - Customs declarations		
31.5	Other		37	Number of CN 23 customs declarations required for inbound parcels	2
			37.1	Number of CN 23 customs declarations required for parcels in transit	1
			37.2	Languages in which CN 23 customs declarations can be completed	English
Period of retention			Special provisions - Method of dispatching accompanying documents		
32	Period of retention for parcels		38	Documents affixed to the relevant parcels	Yes
32.1	Normal period	2 Month(s)	38.1	Documents attached to the parcels bill	No
32.2	Exceptional period	2 Month(s)			
33	Retention for parcels for which notice could not be sent or addressed to poste restante		Service to customers		
33.1	Normal period	2 Month(s)	39	On-line tracking provided	No
33.2	Exceptional period	2 Month(s)			
Parcels automatically retained			Service to designated operators		
34	A list of contact e-mail addresses for accounting and verification notes is temporarily being maintained and published outside the compendia; please refer to International Bureau circular 75/2020. The UPU contact person for any updates to this list is jean-marc.coeffic@upu.int.		40.	User of the Internet-based Inquiry System (IBIS)	No
			40.1	Details of office(s) responsible for handling parcel post inquiries	

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Office name:

Name: Mr

Function:

Address:

Tel: 1: (+)

2: (+)

Fax: (+)

E-Mail:

Hours of service and days(s) on which the inquiry service is operating

Opening Hours (Local)

Day	Opening hours 1	Opening hours 2
Monday	-	-
Tuesday	-	-
Wednesday	-	-
Thursday	-	-
Friday	-	-
Saturday	-	-
Sunday	-	-

Languages

National Holidays**41.1 National holidays**

National holiday in 2021

Month	Day(s)	National Holidays - Description
January	1	New Year's Day
April	2	Good Friday
April	5	Easter Monday
May	3	Labour Day Holiday
May	24	Whit Monday
August	2	Carnival Monday
August	3	Carnival Tuesday
December	25	Christmas Day
December	26	Boxing Day
December	27	Boxing Day Holiday

Regional Holidays**41.2 Regional holidays**

Regional holiday in

Month	Day(s)	Regional/Local Holidays – Localities and description
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Cancellation of fees**42 Fees cancelled when they concern**

42.1	parcels returned to sender	Yes
42.2	parcels redirected to a third party	No
42.3	parcels abandoned by the sender	No
42.4	parcels lost or destroyed	Yes
42.5	parcels rifled or damaged	No

Redirection within the country of destination

43.1	Redirection done without a request from the sender or addressee	No
43.2	Redirection fee charged	Yes
43.3	Amount of redirection fee (SDR)	.70

Comments:

Miscellaneous provisions – operation of the parcel service

44.1	Postal parcel services operated by the designated postal operator	Yes
44.2	Postal parcel services operated by a transport company or companies	No
44.3	Service provided throughout the country	No
44.4	Areas of the country where the parcel service is NOT provided	

Postcodes	Localities

Office(s) of exchange handling parcels**45 Details of office(s) of exchange responsible for handling parcel post**

Office name: General Post Office
 IMPC code: AGANUB
 Name: Mr Simon Addison
 Function: Parcel Post
 Address: High and Long Streets
 St. John's
 Tel: 1: (+268)4620992
 2: (+)
 Fax: (+)
 E-Mail:

Hours of service and days(s) on which the OE is operating

Opening Hours (Local)

Day	Opening hours 1	Opening hours 2
Monday	08:15-15:00	-
Tuesday	08:15-15:00	-
Wednesday	08:15-15:00	-
Thursday	08:15-15:00	-
Friday	08:15-14:00	-
Saturday	-	-

Sunday	-	-
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Observations/Comments

Delivery standards

46-47 See the annexes.

Barcode

48 Barcode sample used on all outward international postal parcels.

Parcel delivery standards - Air parcel

OE Name General Post Office
 IMPC Code AGANUB
 Tel (+268)4620992
 Fax (+)
 Hours of operation Monday to Thursday 08:15 to 15:00, Friday 08:15 to 14:00
 From the airport of destination to the addressee

<i>Arrival at the airport</i>		<i>Days of delivery by zone</i>		
Day	Time	Zone 1	Zone 2	Zone 3
Monday	00:00 - 23:59	Tuesday	---	---
Tuesday	00:00 - 23:59	Wednesday	---	---
Wednesday	00:00 - 23:59	Thursday	---	---
Thursday	00:00 - 23:59	Friday	---	---
Friday	00:00 - 23:59	Monday	---	---
Saturday	00:00 - 23:59	Tuesday	---	---
Sunday	00:00 - 23:59	Tuesday	---	---

Definition of zones

Zone 1:

Postcodes	Cities
	St. John's

Zone 2:

Postcodes	Cities

Zone 3:

Postcodes	Cities

Arrival at office of exchange: 08.00

Customs clearance times:

Items subject to customs duty:

Items not subject to customs duty:

Comments:

Parcel delivery standards - Surface parcel

OE Name General Post Office
IMPC Code AGANUB
Tel (+268)4620992
Fax (+)
Hours of operation Monday to Thursday 08:15 to 15:00, Friday 08:15 to 14:00
From the airport/port/office of exchange of destination to the addressee

<i>Arrival at the airport</i>		<i>Days of delivery by zone</i>		
Day	Time	Zone 1	Zone 2	Zone 3
Monday	00:00 - 23:59	Tuesday	---	---
Tuesday	00:00 - 23:59	Wednesday	---	---
Wednesday	00:00 - 23:59	Thursday	---	---
Thursday	00:00 - 23:59	Friday	---	---
Friday	00:00 - 23:59	Monday	---	---
Saturday	00:00 - 23:59	Tuesday	---	---
Sunday	00:00 - 23:59	Tuesday	---	---

Definition of zones

Zone 1:

Postcodes	Cities
	St. John's

Zone 2:

Postcodes	Cities

Zone 3:

Postcodes	Cities

Arrival at office of exchange: 08.00

Customs clearance times:

Items subject to customs duty:

Items not subject to customs duty:

Comments:

Last validation date: 2019-10-09